

Student:.....

The above named student, by signing this agreement, agrees to the terms and conditions outlined below, which will be regularly reviewed and monitored through the Student Learning Plan (SLP) and Review Programme.

I accept the terms of the contract -offer made by Edinburgh College – and I understand that my place on the course may be withdrawn if I fail to abide by these terms.

- I must fully attend the course and understand that if my attendance falls below 90% for any unit without an authorized absence or medical certificate, then I will be withdrawn from that unit and possible the course.
- I must arrive with my full kit and appropriate clothing/uniform or I will be asked to leave the class and will be marked absent.
- I must source and fully attend a work placement. Failure to do this will result in failure of the course.
- Display workplace standards of behaviour and self-discipline. This includes ensuring that a salon environment is maintained within the department and that the noise levels are kept to the minimum during client sessions.
- I must actively participate in class activities and in all learning opportunities
- Required to work on clients to be able to pass practical assessments and continue this practice to build on these skills until the course completion date.
- I must attend and actively participate in all Employability Salon classes as stipulated on my time-table.
- I must adhere to all submission dates for assessments
- I will complete my course work by the required completion date (This may occur before the end date of the course, and will be determined in advance by course lecturers).
- I will not arrive late for theory classes (over 15 minutes you will not be admitted and will be marked as absent). I will have all the appropriate materials required i.e. note book and pens.

Student signature:

Edinburgh College commitment to you:

We will:

- Listen to your views
- Treat you with respect
- Make sure that you are treated equally
- Ensure a safe learning environment
- Advise you on the correct course for your chosen aim
- Provide you with an LDT (Learning Development Tutor)
- Provide you with an induction to the course and college
- Review your progress with to ensure improvement
- Provide you with appropriate support as agreed
- Provide high quality learning opportunities
- Help and advise you on what you can do next

Staff signature: